
**CIXIV
TRANSITIONAL SCHOOL DISTRICT OF THE CITY OF ST. LOUIS
SPECIAL ADMINISTRATIVE BOARD**

OFFICIAL REPORT

**2017-2018 CALENDAR MEETING
REGULAR BOARD MEETING**

**MARCH 16, 2017
ST. LOUIS, MO**

M I N U T E S

The Special Administrative Board of the Transitional School District of the City of St. Louis convened on the above date to hear public comments on the 2017-2018 School Calendar and to conduct the regular business meeting of the District. The calendar meeting convened at 6:11PM followed by the regular business meeting. Both meetings were open to the public and posted as such. Those in attendance were Mr. Rick Sullivan, Mrs. Darnetta Clinkscale, Mr. Richard K. Gaines, Superintendent Dr. Kelvin R. Adams, Ms. Ruth Lewis, and General Counsel, Jeffrey St. Omer of Mickes O'Toole, LLC.

2017-2018 SCHOOL CALENDAR MEETING

(At the conclusion of executive session, the Board voted to adjourn the executive session meeting and move into the calendar meeting on an all "AYE" vote).

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:11PM on the following roll call.

AYE: Mrs. Darnetta Clinkscale, Mr. Richard Gaines, Mr. Rick Sullivan

The Board and audience recited the Pledge of Allegiance.

Superintendent Dr. Kelvin Adams presented the 2017-2018 School Calendar. Only 94 (*342 respondents to the 16-17 School Calendar*) respondents inclusive of parents and staff members provided comments. The following was presented based on that feedback.

- ◆ Shifted 10-month staff return date from August 3rd to August 7th.
- ◆ Shifted First Day of School from August 14th (Monday) to August 16th (Wednesday).
- ◆ Shifted Spring Parent Conferences to March 21st through March 22nd to align with Spring Break.
- ◆ Spring Break will remain the same, aligned to the week before the Easter Holiday.
- ◆ Winter Break will remain the same; little flexibility due to the timing of the Christmas and New Year Holidays this year.
- ◆ Total Teacher Days is 210.
- ◆ Total Student Days is 177.

At the conclusion of Superintendent Adams' report, Mr. Sullivan called for public comments. There were no comments. Resolution Number 03-16-17-12 of these minutes (page 7), reflects the Board's action on the 2017-2018 School Calendar. The 2017-2018 School Calendar meeting concluded and regular business proceeded at 6:16PM.

REGULAR BUSINESS MEETING

STUDENT/STAFF RECOGNITIONS

The Spirit of Excellence Award was presented to Zoe Rollins a senior at McKinley Classical Leadership Academy. Zoe was selected as a finalist for the 2017 Urban Debater of the Year making her one of eight finalists in the country. If selected, she will then compete in the National Urban Debate League Tournament. The winner will receive a \$2,500 college scholarship and deliver the key note address at the annual dinner of The National Association for Urban Debate Leagues.

PUBLIC COMMENTS

Mr. Danny Flowers appeared a 5th time before the Board retelling his position in response to the District's 11-9-16 final decision letter denying his claim for financial reimbursement for damages sustained to his vehicle as a result of a theft while parked outside in front of Beaumont High School. Under Board policy Mr. Flowers' claim was ineligible.

Ms. Keary Ritchie, a teacher at the Nahed Chapman New American Academy (NCNAA) spoke on behalf of the high school teaching staff at NCNAA. Her comments before the Board were concerning a proposed move of the high school student population to another location because of overcrowding. Ms. Ritchie stated she didn't think this would be the best option for this population of students and their families who have distinct bi-lingual needs. She asked the Board to give careful consideration to the proposal by SLPS administration. She further asked if the high school teachers of NCNAA could provide input before the proposal goes forward and to hear comments from the students, parents and community leaders.

APPROVAL OF MINUTES

Mr. Sullivan called for a motion and a second to approve the February 16, 2017 open session minutes. On a motion by Mr. Gaines and seconded by Mrs. Clinkscale, on the following roll call vote, the Board voted to approve the February 16, 2017 regular meeting minutes.

AYE: Mrs. Clinkscale, Mr. Gaines, Mr. Sullivan

NAY: None

The motion passed.

SUPERINTENDENT'S REPORT(S)

Informational Items

Mr. Lou Kruger, Executive Director of Recruitment and Counseling provided a report on the Magnet and Choice Schools, 2017-2018 Application and Placement Update. As of March 7, 2017 enrollment for Magnet and Choice Schools is down as opposed to last school year of the same period. The decrease is because of the drop in student enrollment. During the 2015-2016 school year there were 6,373 actual applicants in the database at 22 weeks. This school year the 22 week period only had 5,644 actual applicants.

The on-line application system now provides for the separation of gifted education and general education program submissions. This permits parents to request and secure a general education program seat while awaiting the determination of their son's/daughter's gifted status.

As of March 8, 2017, the numbers for the 2017-2018 wait list and open seats are as follows:

	<u>Wait List Request</u>	<u>Open Seats</u>
Elementary	724	1056
Middle	65	540
High	164	1745
<u>TOTALS</u>	<u>953</u>	<u>3341</u>

As of these minutes, the 2017-2018 student enrollment status for Cote Brilliante and Langston Schools are as follows:

Cote Brilliante (Total Students Being Displaced – 171)	Langston (Total Students Being Displaced – 122)
128 students placed for 2017-2018	97 students placed for 2017-2018
~ 95 have selected Magnet Schools	~ 79 have selected Magnet Schools
~ 23 have selected Neighborhood Schools	~ 9 have selected Neighborhood Schools
~ 10 have indicated they are moving out of St. Louis	~ 9 have indicated they are moving out of St. Louis
~ 18 students reviewing Magnet Options	~ 6 students reviewing Magnet Options
~ 25 No response	~ 19 No response

Mr. Marc “Kip” Warr, Director of the Gifted and Talented Education program gave a report on the Gifted program. The goals of the Gifted and Talent program are 1) to increase capacity to assess students; 2) to increase north city students assessed from 82 to 276; 3) to increase the number of enrolled gifted students and 4) to increase the complexity and effectiveness of instruction. More than 970 students have been assessed and 144 have been identified for testing. Three hundred and sixty (360) students are projected for testing before the first class day of the 2017-2018 school year. Hiring additional staff allowed for increased services in student testing. One examiner is designated only to schools to ensure those students are afforded the same services that are normally done at the Administrative Building. Two gifted classrooms were open at the Columbia Elementary Schools this year. Although the percentage of students being identified as eligible for services have declined, it has leveled between a high of 14.9% and a low of 12.8%. Having a stable eligibility rate helps staff to reasonably forecast the number of students that may be served going forward.

Mr. Stacy Clay, Deputy Superintendent of Student Support Services provided an updated report on the Code of Conduct and School Culture Initiatives. In April 2016 the District revamped its *Student Code of Conduct Manual*. A Code of Conduct Task Force (Task Force) convened to reassess the District’s practices/formulas about student suspensions. The Code of Conduct Matrix was revised to include 14 positive and developmental interventions. Suspensions for Pre-KG through 2nd grade were eliminated. Out-of-school suspensions for the first semester of this year were 973 as opposed to 1,413 for the first semester of 2015-2016. Type I incidents for the first semester of 2015-2016 was 380 and 328 for the same period of this school year. The District partnered with the National Council on Alcoholism and Drug Abuse (NCADA) that provides drug education sessions as an option to those students who brought substances into school buildings. Sixteen (16) students were assigned to a drug program in the fall of 2016 with 10 of those students successfully completing the program.

Mrs. Angie Banks, CFO/Treasurer reported on the FY2016-2017 Financial Updates and the Proposed FY2017-2018 Budgets. An excerpt of those reports are noted below.

FY2016-2017 Financial Update

<u>The 2016 GOB (audited)</u>		<u>The 2017 GOB (amended)</u>	
Revenues	\$292,770,297	Revenues	\$311,415,737
Expenditures	\$292,740,873	Expenditures	\$303,155,309
Surplus	\$29,424	Surplus	\$8,260,429
Beginning Fund Balance	\$20,086,579	Beginning Fund Balance	\$20,116,003
Ending Fund Balance	\$20,116,003	Ending Fund Balance	\$28,376,431
<u>2nd Quarter GOB</u>			
Revenues	\$93,136,487		
Expenditures	\$79,961,320		

Proposed FY2017-2018 Budgets

It is projected the GOB Revenues will be down due to legislature changes such as Senate Bill 19-Corporate Tax and Senate Bill 509-Tax Triggers, both of which will have an impact on incoming revenues. Student enrollment is anticipated to be down by 2% for the 2017-2018 school year that will impact the basic formula and State aid revenues. Other budget challenges are the expansion of Charter Schools and increasing operating cost.

The 2017-2018 Proposed District Budget will be presented in a Public Forum to be held on Wednesday, April 5, 2017 at 6PM at the Administrative Building, 801 N. 11th Street.

Mr. Isaac Pollack, Associate Superintendent concluded the Informational Items of the Superintendent’s Reports with an update on Portfolio Schools: *“Re-Theming”*. While a majority of the proposed recommendations below will take longer than a year to implement, others are slated for the 2017-2018 school year. Minor facilities updates are also suggested for each site.

SCHOOL	PROPOSED KEY ELEMENTS
CLAY ELEMENTARY THEME: Civics, Leadership, Exploration	<ul style="list-style-type: none"> • Extended hours (using partnerships) • “Leader-in-me”, MySci curricula, peer-based learning • Student data tracking and Leveled Literacy Intervention • Home visits • Extended summer PD • PD each week to refine implementation • Targeted neighborhood recruitment
FARRAGUT ELEMENTARY THEME: Literacy and New Horizons	<ul style="list-style-type: none"> • Community “New Horizons” electives (hydroponics, aeronautics, etc.) • Leveled classroom libraries • Teachers trained as reading specialists • Therapeutic spaces for students and teachers • Extended summer PD
HODGEN ELEMENTARY THEME: Tech and Engineering	<ul style="list-style-type: none"> • Grade-level tech themes (robotics, coding, etc.) • Maker-space/ experimental lab, technology, specialist • Theme-based after-school activities • Speaker Series and Field Experiences • Extended summer PD

<p>LACLEDE ELEMENTARY THEME: Jr. Career Academy - Convert to Pre-K over 3 years</p>	<ul style="list-style-type: none"> • Grade-level career themes • Partnership with Clyde C. Miller • Targeted recruitment of 5th graders • Extended summer PD • Leveled classroom libraries and literacy interventionist
<p>WALDBRIDGE ELEMENTARY THEME: Science, Technology, Engineering, Arts & Math (STEAM)</p>	<ul style="list-style-type: none"> • Maker-space/ science lab, specialist • Additional, theme-related electives • Theme-based and literacy-based after-school activities and field trips • Extended summer PD for Project-based learning • Additional Leveled Literacy Intervention staff • Expanded hours for the building • After-school activity bus and dinner • Targeted recruitment for the community
<p>LONG MIDDLE THEME: International Studies & Language</p>	<ul style="list-style-type: none"> • Expanded foreign language offerings in heritage languages (Examples: Bosnian, Arabic, Spanish) • SIOP instructional model used in all classrooms • SIOP and International Studies coach/coordinator position • Integrated international content in classrooms, trips and events • Extended summer PD for international content and SIOP training • PD each week to refine implementation
<p>NORTHWEST HIGH THEME: Law & Social Justice</p>	<ul style="list-style-type: none"> • Sophomore wheel-house course for Law and Social Justice offerings • Expand and refine CTE pathways and partnership instructors • Build out designated spaces for themes (forensics lab, broadcast space) • Access to law and social justice material • PD each week to refine implementation
<p>ROOSEVELT HIGH Theme: Global Community</p>	<ul style="list-style-type: none"> • Relocation of NCNAA High School program (9th and 10th grades) to Roosevelt • Expand foreign language offerings and add global curricular focus • Expanded summer programs and partnerships • Vertical planning with feeder middle schools • Deepening community connections • Anti-bias, anti-racism training for staff

After discussions on the Portfolio Schools: *“Re-Theming”* report, on a motion by Mr. Gaines and seconded by Mrs. Clinkscale on the following roll call vote, the Board voted to direct administration to bring back explicit recommendations as it relates to transforming the physical appearance of the exterior and interior of Columbia, Clay, Farragut, Hodgen Laclede, Walbridge, Long, Northwest and Roosevelt Schools. The recommendations are to outline detailed specifications on how the physical changes will be done, how to maintain those changes once finished and a proposed budget to assure the fruition of this recommendation. Administration is to report its findings before the Board at its April 13, 2017 meeting. This project and possibly subsequent projects are deemed critical for long-term success in attracting families to SLPS.

AYE: Mrs. Clinkscale, Mr. Gaines, Mr. Sullivan

NAY: None

The motion passed.

Business Items – Consent Agenda

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 03-16-17-01 through 03-16-17-18. On a motion by Mr. Gaines and seconded by Mrs. Clinkscale on the following roll call vote, the Board voted to approve Resolution Numbers 03-16-17-01 through 03-16-17-18.

AYE: Mrs. Clinkscale, Mr. Gaines, Mr. Sullivan

NAY: None

The motion passed.

(03-16-17-01) To ratify and approve the acceptance of funds from the City of St Louis, Community Development Administration in the amount of \$50,000.00 to support the Community Education Full Service Schools at Walbridge and Oakhill Elementary Schools, Yeatman Middle School and Vashon High School for the calendar year January 1, 2017 through December 31, 2017.

(03-16-17-02) To ratify and approve the acceptance of funds from the Missouri Department of Social Services, Family Support Division for the *No Kid Hungry Program - Breakfast Challenge* in the amount of \$9,000.00. Funds were used to offset the cost of equipment purchases as an incentive under the program. Participating schools were McKinley Classical Leadership Academy, Central VPA High School and Collegiate School of Medicine and Bioscience.

(03-16-17-03) To ratify and approve a payment of \$14,000.00 to the Alliance of Parents and Children for Educational Empowerment Inc. to cover the unanticipated additional cost for services rendered at the Bertha Gilkey Pamoja Preparatory Academy @ Cole for the parent resource centers and the comprehensive attendance and behavior support model under Board Resolution Number 07-28-15-06. If approved, the total will be \$54,000.00.

(03-16-17-04) To ratify and approve an amendment to Board Resolution Number 06-08-16-23, a contract with the University of Missouri, St. Louis to increase the amount by \$62,000.00 due to an increase in the number of students enrolled in the Dual Credit Courses program. If approved, the total cost for these services will be \$120,000.00.

(03-16-17-05)¹ To ratify and approve an amendment to Board Resolution Number 12-08-16-26, a contract renewal with Follett Systems to increase the cost by \$275,000.00 to include a purchase of service for a library collection of fiction and non-fiction books and the processing and cataloguing of same for the District's school libraries. The collection will be maintained/tracked through the District's Follett asset management system. If approved, the total cost for this contract renewal will be \$346,000.00.

(03-16-17-06) To approve the acceptance of funds from the Missouri Department of Elementary and Secondary Education for the School Improvement Grant, Title I, Section 1003(g) Cadre IV Year 1 in the amount of \$1,474,196.52. This is the 1st year of a 5-year grant.

(03-16-17-07) To approve the acceptance of four (4) donated salad bars from the United Fresh Produce Association Foundation under the Let's Move Salad Bar to Schools Initiative. The total value of the gift is \$10,680.00.

(03-16-17-08) To approve the Monthly Transaction Reports for November 2016 and December 2016.

(03-16-17-09) To approve the final bus routes for FY 2016-2017. The report detailing the bus routes is available in the Transportation Office.

¹ Status updated to "ratification"

(03-16-17-10) To approve Summer School 2017 for identified St. Louis Public Schools' (SLPS) students for the period June 1, 2017 through June 30, 2017 at a cost not to exceed \$3,300,000.00.

(03-16-17-11) To adopt and approve the findings and recommendations of the Administration to begin a reduction in force and eliminate certain positions due to declining enrollment and lack of work; and to adopt and approve the reduction in force process and procedures presented by the Administration, and to authorize the Superintendent to initiate the process and eliminate all affected positions as early as May 21, 2017.

(03-16-17-12) To approve and adopt the 2017-2018 School Calendar.

(03-16-17-13) To approve a sole source contract renewal with Rachel Kyrah for the evaluation of the 21st Century Learning Programs at Columbia, Hamilton, Monroe and Washington Montessori Elementary Schools, Gateway Middle School and Soldan International Studies High School for the period March 17, 2017 through May 30, 2017 at a total combined cost not to exceed \$6,600.00

(03-16-17-14) To approve a Memorandum of Understanding with St. Louis Community College and College Bound-St. Louis for the period March 17, 2017 through June 30, 2017 to provide post-secondary transition services to select high school youth planning to attend St. Louis Community College-Forest Park during the 2017-2018 fall semester.

(03-16-17-15) To approve the renewal of a Memorandum of Understanding with HOSCO, LLC. to provide gardening training, healthy cooking and nutrition education classes to SLPS' students and families for the period July 1, 2017 through June 30, 2018.

(03-16-17-16) To approve the renewal of a Memorandum of Understanding with St. Louis Dairy Council to provide grants and educational opportunities for SLPS' staff and students for the period July 1, 2017 through June 30, 2018.

(03-16-17-17) To approve the renewal of a Memorandum of Understanding with Operation Food Search to provide nutrition education programs at selected District schools (yet to be determined) for the period July 1, 2017 through June 30, 2018

(03-16-17-18) To approve the renewal of the Memorandum of Understanding with Gateway Greening to establish *teaching gardens* on SLPS' sites and ongoing professional development to the teachers for the period from July 1, 2017 through June 30, 2018.

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 03-16-17-19. On a motion by Mrs. Clinkscale and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 03-16-17-19.

AYE: Mrs. Clinkscale, Mr. Gaines, Mr. Sullivan

NAY: None

The motion passed.

(03-16-17-19) To approve contracts with Grice-Trivers Joint Venture Architects and KAI Design & Build to provide District-wide architectural, engineering and planning services for the period of March 14, 2017 through June 30, 2019. The total cost for these services will not exceed \$270,000.00. For 2016-17 fiscal year, only \$70,000 is being requested. This resolution is in response to RFQ #001-1617.

BOARD MEMBER UPDATE(S)

AFT St. Louis, Local 420

On a motion by Mr. Gaines and seconded by Mrs. Clinkscale on the following roll call vote, the Board voted to approve the tentative agreement negotiated with AFT St. Louis, Local 420 – (teachers, secretarial/clerical and paraprofessional employees) on behalf of those employees who are members of AFT St. Louis, Local 420 bargaining unit to become effective as of April 1, 2017.

AYE: Mrs. Clinkscale, Mr. Gaines, Mr. Sullivan

NAY: None

The motion passed.

Laborers International Union - Local 42

On a motion by Mr. Gaines and seconded by Mrs. Clinkscale on the following roll call vote, the Board voted to approve the tentative agreement negotiated with Laborers International Union - Local 42 on behalf of those employees who are members of, Laborers International Union - Local 42 bargaining unit to become effective as of April 1, 2017.

AYE: Mrs. Clinkscale, Mr. Gaines, Mr. Sullivan

NAY: None

The motion passed.

ADJOURNMENT

There being no further business before the Board, on a motion by Mrs. Clinkscale and seconded by Mr. Gaines on the following roll call vote, the Board voted to adjourn open session at 7:58PM.

AYE: Mrs. Clinkscale, Mr. Gaines, Mr. Sullivan

NAY: None

The motion passed.